

Employer	Address	From Mo/Yr To Mo/Yr
Name and title of your supervisor	Phone ()	Starting Salary, Mo/Hrly?
Your title and description of your duties:		Ending Salary, Mo/Hrly?
Reason for Leaving?		

Please check any of the following training and experience that you have related to café tasks. List skills that you feel would apply to the position your desire.

	I have training	I have experience
Operating an espresso machine		
Preparing sandwiches or wraps		
Making specialty drinks (smoothies, shakes, etc.)		
Deli counter service		
Cash register		
Other:		
Other:		

Education

List your education, starting with high school and including any college or technical training programs.

School	City and State	Years Attended	Completion Date	Major or Focus

References

Please list two former supervisors and/or associates who are acquainted with your work performance.

Name	Organization	Phone ()
Title	Home Address (City, State, Zip)	
Working Relationship		

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General Information

Federal law prohibits the employment of unauthorized persons. Should you be hired, satisfactory proof of employment authorization and identity will be required within three (3) working days of hire. Failure to submit such proof within the required time will result in immediate dismissal.

If hired, can you furnish proof of citizenship or authorization to work? Yes No

If you are under the age of 18 years old, do you have a work permit? Yes No n/a

Are you able to perform the essential functions of the job for which you are applying, with or without reasonable accommodations, in a safe or efficient manner? Yes No

Have you ever been convicted of a felony in the past five (5) years? * Yes No
If yes, explain on this form.

Do you have any relatives or personal friends working for Prince St. Café? Yes No

If yes, who? _____ Relationship: _____

Do you have a valid driver's license? Yes No If yes, answer the following questions:

State issued _____ Driver's License Number _____ Expiration Date _____

**The existence of conviction of any crime does not automatically bar you from employment consideration.*

Please read this section before signing the application form.

1. **Certification.** I certify that all of the statements made by me on this application for employment are true, correct, and complete to the best of my knowledge.
2. **Consent to Conduct Background Investigation.** I give Prince Street Café permission to verify all information given by me on this application, and to interview the employers (except those specifically excluded), educational institutions and personal references listed by me on this application
3. **Release To Past Employers, Educational & Personal References.** I authorize all current or previous employers (including managers and/or supervisors), educational institutions, and other references listed in this application (unless specifically excluded) to discuss with Prince St. Café my relevant personal and employment history. I consent to the oral or written release of such information and hereby release them from all liability and agree not to sue them for defamation or other claims based upon any statements they make to any representative of Prince St. Café.
4. **Policies.** I understand Prince Street Café has certain rules and procedures, which must be followed. If I am employed I hereby agree to abide by all policies and rules of this company which govern dress, hair, grooming and attitude. I understand the Prince St. Café is an "at-will" employer, which means that any term of employment is for no definite period of time regardless of the date or payment of wages. If I am employed, such employment may be ended with or without cause or notice.
5. **Work Authorization.** I understand if Prince Street Café hires me, my employment is conditional on my ability to provide proof of work authorization.

Your Signature: _____ Date of Application: _____

Prince St. Café is an equal opportunity employment employer.

Return to: Attn. Crystal Weaver
Prince Street Café
15 N. Prince St.
Lancaster, PA 17603